

Date: _____

ENGR. EDGAR I. GARCIA

Director

Technology Application and Promotion Institute

DOST Complex, Gen. Santos Avenue

Bicutan, Taguig City

Dear Engr. Garcia:

I/We would like to avail of your IPR Assistance to secure IP of my/our technology entitled

_____.

Attached are the following requirements for your evaluation:

- Duly accomplished Invention Disclosure Form
- Preliminary Search Report
- Drawings/Sketches of the technology
- Test Results
- Technical Report/Thesis
- Photocopies of identification (ID) of Inventors/Researchers

Thank you.

Yours truly,

Address: _____

Contact info: _____

Email: _____